

INVITATION FOR FINAL TENDER SUBMISSION

1. DATA ON THE CONTRACTING AUTHORITY AND PROCEDURE

Contracting Authority	Javna agencija Republike Slovenije za zdravila in medicinske pripomočke Slovenčeva ulica 22 1000 Ljubljana
Public Procurement reference number	JN0618
Public contract subject	Vzpostavitev in vzdrževanje centralnega informacijskega sistema naročnika / Establishment and maintenance of the central information system of the buyer
Procedure	Competitive dialogue / phase 3
Basis (Article) of the Public Procurement Act (Official Gazette of the RS, no. 91/2015, 14/18, 121/21, 10/22, 74/22 – odl. US and 100/22 – ZNUZSZS)); hereinafter: the ZJN-3)	Article 42 of the ZJN-3
Description (progress) of the procedure	Phase 3 of the competitive dialogue shall bring solid ground for final terms and definitions and therefore provides technical specifications and contract provisions for candidates to prepare their final tenders. Only if all final tenders would be recognized as inadmissible, the additional rounds of competitive dialogue is allowed on sole discretion of the Contracting Authority. The tenderers who did not participate in any of competitive dialogue rounds would be excluded from the further procedure.

2. PUBLIC CONTRACT SUBJECT

Financial security - bid bond		
Type of security	Amount and currency	Validity (from/to)
Not required.	/	/

3. PROCUREMENT DOCUMENTS IN RELATION TO PUBLIC CONTRACT

Documentation in relation to public contract comprises the following forms
<ol style="list-style-type: none"> 1. ePRO – Invitation for final tender submission; 2. Pro-forma Invoice; 3. Contract Proposal; 4. Contract Proposal – SLA; 5. Specifications (including Appendices);

6. ePRO – Statement/Data on the participation of natural and legal persons in the tenderer's ownership;
7. any amendments, supplements, corrections and additional explanations shall be a constituent part of the documentation in relation to the public contract.

Documentation is available in English language.

Obtaining documentation in relation to the public contract

Documentation in relation to the public contract is available at the following web address:	Price and payment method
www.eponudbe.si	Documentation is available free of charge.

Additional explanations

Contact data for additional explanations	Tenderers may submit any questions via the following email: info@jazmp.si . The contracting authority does not undertake to respond to any questions not submitted in the above manner.
Deadline for submitting questions	27. 2. 2023 to 10:00 (CET) The contracting authority shall answer the questions by no later than 3. 3. 2023 until 13:00 (CET) via the e-procurement portal www.eponudbe.si where the relevant tender documentation is published.

4. THE TENDER

The tender must comprise all forms listed below, appropriately completed, as well as other required documents

- completed form **Pro-forma Invoice** (uploaded on portal eponudbe.si in the field where pro-forma invoice should be uploaded (the document will be visible at the time of public opening));
- completed form **Specifications** (uploaded on portal eponudbe.si in the field where other files should be uploaded (the document will not be visible at the time of public opening));

The tenderers fill in all empty fields and contents in the requested forms foreseen for entering data by the tenderers. By submitting a tender, the tenderer confirms that he agrees with the content of the tender documentation and the sample contract.

Any notice related to the public contract concerned shall be deemed correctly addressed to the tenderer if sent within the information system www.eponudbe.si to the contact persons specified by the tenderer upon submitting the tender or subsequently.

The selected tenderer must return the signed contract to the tenderer within three business days (in the case of submitting a bank guarantee, it has to be submitted within ten days). If that is not possible for objective reasons, the contracting authority may agree to a longer period at the request of the tenderer.

5. VALIDITY OF THE TENDER, LANGUAGE, FORM, VARIANTS AND OPTIONS

Validity of the tender	Three months from the deadline for receiving tenders, which the tenderers confirm by submitting the tender.
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Language of the tender	The tender may be submitted in a foreign language - English. At the request of the contracting authority, the tenderer must provide for translation into the Slovene language.		
Form of tender	The tender must be submitted in electronic form using the forms provided by the contracting authority in the documentation or completed manually and scanned in PDF and submitted through the portal www.eponudbe.si where the relevant public tender is published, or in original form (word document).		
Tender costs	The tenderer shall bear all costs related to the preparation and submission of the tender.		
Variant tenders	not allowed	allowed	Special conditions
	✓		
Options	not allowed	allowed	Special conditions
	✓		

6. SUBMITTING TENDERS AND PUBLIC OPENING

Submitting tenders	
Deadline for receiving tenders	17. 3. 2023 until 10:00 (CET)
Mail room	www.eponudbe.si where the relevant public tender is published
Amendment and withdrawal of tenders	Tenderers can amend or withdraw tenders until the deadline for receiving tenders. A tender can be withdrawn at the portal ePonudbe.si under the profile of the tenderer who submitted the tender in the system where the relevant public tender is published, with optional statement of the reason for withdrawal, while a tender can be amended within the same statement by first withdrawing the previously submitted tender and then submitting a new one before the submission deadline.
Public opening of tenders	
Time	Location
17. 3. 2023 at 11:00 (CET)	www.eponudbe.si where the relevant public tender is published

7. EVALUATION OF TENDERS

The contracting authority shall select the most economically advantageous tender in accordance with the criteria specified below	
Selection criteria	Economically most advantageous tender (as described in details in document Specification), consisting of price and functional requirements, including CIS upgrades). The tender with most points

	is considered and will be selected as the most advantageous tender.
Rule in the event of equal tenders	Tender received first.

Representative/authorised signatory of the contracting authority

Momir Radulović, director